

Online Etiquette and Ethics

Course Overview

You can manage online ethics!

Communicating and working online enables us to hide behind a digital device. But that doesn't mean that rules don't exist or can be forgotten. There is a range of standards and practices that should be adhered to when working in a digital environment. If you are unsure what those are, or what is acceptable and professional, then this course will help explain and interpret expectations.

Level: 3 **Fee:** \$44.92 **Weekly Hours:** 10 **Credits:** 10 **Weeks:** 10

Learning Outcomes

On successful completion of this course students will be able to:

1. Apply appropriate ethics, standards and practices to comply with legal and organisational requirements.
2. Identify risks when using digital tools.
3. Communicate effectively online.

Indicative Course Content

- Communication ethics, standards, and practices.
- Legislative/ Organisational requirements

Assessment

No	Assessment Type	Weighting	Outcomes Assessed
1	Assessment 1	50%	1
2	Assessment 2	50%	2,3



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Contact Us

Any questions or queries please contact one of our enrolment team members below:

- **Phone:** 0800 328 269
- **Email:** enquiries@tanzecampus.com
- **Visit:** www.ecampusnz.com